

COUNTRY ROADS MAINTENANCE CORPORATION
GENERAL SESSION MEETING MINUTES
JULY 13, 2017
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BOARD MEMBERS PRESENT: Laurie Andrews
James Seaman
William Mooney
Donald Swanger
Jason Philpot

BOARD MEMBER ABSENT: None

MANAGEMENT REPRESENTATIVE: Jennifer Alegria, CMCA
Keystone Pacific Property Management, LLC

EXECUTIVE SESSION SUMMARY – JULY 13, 2017

- A. Executive Session Meeting Minutes from May 11, 2017
- B. Hearings for Compliance Matters

CALL TO ORDER

The General Session meeting of the Country Roads Maintenance Corporation was called to order by President, James Seaman at 6: 44 P.M. at Keystone Pacific Property Management located at 41593 Winchester Rd. in Temecula, CA 92590.

HOMEOWNER FORUM

Homeowners were present to voice concerns about a property that is not in compliance and to listen to the meeting.

CONSENT CALENDAR

A motion was made, seconded and carried to approve the following items on the consent calendar:
M/S/C 5/0

- A. **Approval of General Session Minutes/Architectural Submittal Report** – Resolved, to ratify the actions taken and approve the May 11, 2017 General Session Board Meeting Minutes and Architectural Report from May 3, 2017 to July 6, 2017 as submitted.
- B. **Financial Statements** – Resolved, to accept the April 30, 2017 and May 31, 2017 financial statements as prepared.

NEW BUSINESS

- A. **Insurance Renewal** – A motion was made, seconded and carried to approve the insurance renewal, as presented by Greg Lerum, for an annual premium of \$4,324.00. The Board declined the Workers Compensation coverage. M/S/C 5/0
- B. **Basins** – The Board discussed options for converting the basins to drip or California natives. No action was taken.
- C. **Spilt Face Wall Repair** – A motion was made, seconded and carried to approve the proposal from Orange Coast Building Services for repairs to the spilt face wall on Clinton Keith, for a cost of \$8,389.00. The Board directed Management to file a claim with the Association's insurance for this loss. M/S/C 5/0

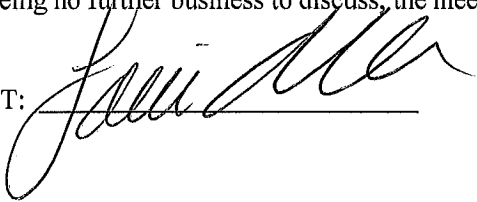
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- D. **Newsletter Topics** – The Board directed management to prepare and article to remind homeowners about painting their homes.
- E. **Next Meeting Agenda** – No action taken.
- F. **Next Meeting Date** – A motion was made, seconded and carried to scheduled the next meeting date for September 14, 2017, Executive Session will begin at 6:00 P.M., followed by General Session at 7:00 P.M. at Keystone Pacific Property Management, LLC in Temecula, California.
M/S/C 5/0

ADJOURNMENT

There being no further business to discuss, the meeting was adjourned at 7:11 P.M.

ATTEST: _____



DATE: _____

9-14-17